

ST. THOMAS SCHOOL  
SCHOOL BOARD MEETING MINUTES  
MAY 14, 2007

ROLL CALL

Present: Father Timothy Nadeau, Norman Provost, Principal; Richard Bucklin, President; Raymond Saucier, Vice President; Denise Goulet, Mary Frances Frank, David Dubois, Darcy Coffta, Secretary.

Reporting: Mrs. Joanne Cusack, President - Development Council.

---

Mr. Bucklin - meeting called to order at 6:35 p.m.

Fr. Nadeau opened with a prayer.

Motion to accept the minutes as written from the April 9, 2007, meeting by Raymond Saucier. Seconded by Mary Frances Frank.

Motion passed.

AGENDA

Item #1: Report from Parent-Teacher Organization/Mr. Provost:

1. Spring Bottle Drive scheduled for June 2, 2007.
2. Spring Fever Fair held on April 29, 2007. Grossed approximately \$31,000.00; Net income approximately \$21,000.00.
3. Next meeting rescheduled for May 23, 2007.
4. Officers:
  - Patti Dumont: Co-President
  - Kim Shaw: Co-President
  - Amy Doiron: Treasurer
  - Joanne Langlais: Secretary

Item #2:

Report from Development Council/Mrs. Joanne Cusack:

1. Exit Survey: surveys will be given to graduating 6<sup>th</sup> graders, parents of graduating 6<sup>th</sup> graders, and parents of withdrawn students.
2. Suggestions were made for surveys:  
To the Student Withdrawal survey: To add Participation Agreement and Parish-Subsidy Contract to list of reasons for withdrawal.  
To Grade 6 Student Exit Survey: To add statement concerning interest to attend 7<sup>th</sup> and 8<sup>th</sup> grade at St. Thomas.  
To Grade 6 Parent Exit Survey: To add statement concerning interest in having children attend 7<sup>th</sup> and 8<sup>th</sup> grade at St. Thomas.

Item #3:

School Calendar for 2007-2008/Mr. Provost:

1. Not yet approved by Sanford School Department.

Item #4:

Consider composition of School Board/Father Nadeau

1. Six members to represent St. Therese Parish, with a term of three-years each.
2. For the Cluster: One representative per parish at the discretion of the pastor. Terms will be staggered with durations of one-year, two-years, and three-years.

Item #5:

Report from the Nominating Committee for the 2007/2008 slate of officers:

1. Elected Officers for 2007/2008:  
Raymond Saucier: Co-President  
Denise Goulet: Co-President  
Darcy Coffta: Secretary

Item#6:

Discipline Rubric/Mr. Provost:

1. Peer-to-Peer Aggression Rubric to be inserted in the Teacher's and Student Family Handbooks.
2. Includes a "Think-about It" form.
3. Peer-to-Peer Aggression Log will be maintained.

Item#7:

Review "Family Participation Agreement"/Mr. Provost:

1. Suggestion made to clarify the "I" in the contract.

Item#8:

Principal's Report/Mr. Provost:

1. Registrations as of May 14, 2007:

Pre-K: 12

K: 32

1<sup>st</sup>: 15

2<sup>nd</sup>: 23

3<sup>rd</sup>: 19

4<sup>th</sup>: 17

5<sup>th</sup>: 25

6<sup>th</sup>: 24

TOTAL: 167

2. Staffing:

Reduction in force: two members of faculty. Mrs. L. Boston and Mrs. M. Osmer: contracts not renewed.

3. NEASC Accreditation:

Site Visitation scheduled for October 28-31 2007.

Fr. Nadeau closed the meeting with a prayer.

Motion to adjourn the meeting by Denise Goulet. Seconded by Richard Bucklin.

Motion passed.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Darcy Coffta  
Recording Secretary